

*Allstate Corporate Services*  
**Invention Disclosure Form**  
Instructions

Please fill in all relevant data; try your best to be as complete and specific as possible. Sign and date the form in the presence of two people who understand your invention and can corroborate the date of signing. Have the witnesses sign and date the form. The witnesses must not be co-inventors or related to the invention in any way, otherwise their testimony may not be allowed if the need arises to prove a date of conception. Attach any other written documents relating to the invention (letters, memos, drawings, sketches, etc.) to the Invention Disclosure form and make copies to mail to us. Keep the originals in a safe place; they are your proof of invention. Once the document is witnessed, it will be very difficult for anyone to steal your idea.

The Invention Disclosure form is composed of three parts:

**Description of the Invention:** This should tell what the product, process or composition is about and the intended result. It is important for inventors to understand the limitations of their invention and what elements are required. Additionally, if a set of conditions, materials or process variables are prescribed, it is beneficial to indicate which ones work best. Be certain this document is filled out as accurately as possible.

Patents are classified into three categories: utility, design and plant. Almost all common patents fall into the utility type and must demonstrate some sort of usefulness. The usefulness can be something simple, like a more efficient way to run a process, a more durable paint, or a crispier cracker. With all utility patents, the inventor must demonstrate the novelty of the invention. This is generally done with examples and data showing how the invention is superior over what has been done in the past. You **MUST** include enough detail to allow someone reading your patent to be able to reproduce your work. If enough information is not provided, an issued patent can be deemed invalid due to non-enablement (non-operational). Do not be afraid that someone will steal your idea. You have proof of the date of your invention in the form of the completed and witnessed Invention Disclosure; however, this document must be accurate for it to be used effectively as proof.

**Knowledge of the prior art:** In order for an inventor to obtain a patent, the United States Patent and Trademark Office requires all inventors to disclose what they consider to be the closest references or patents. In very few cases, where the invention is extraordinarily unique, there will be no other references. In greater than 99% of all applications, there will be some form of prior knowledge that the invention is based upon. In many cases the invention is a better way of accomplishing an already existing task.

The inventor should provide any information known about the relevant area pertaining to the invention. For example, a new way for making paper would have to cite the literature concerning current ways to make paper. If you are not sure of the prior art in the area of your invention, leave this section blank and we will suggest a search to provide the information.

**Inventor identification:** This is the place to provide all pertinent bibliographic and geographic information. Please do not use P.O. Box numbers if at all possible. Prosecution in patent applications can take a number of years until the patent actually issues. Being able to reach the inventor in a timely manner during the prosecution period is extremely important. The USPTO provides only limited time to respond to office actions, and application deadlines can expire if replies to Office Actions are not executed within specified time limits (usually a number of months). As your

representative, we need to get in touch with you quickly and efficiently. Your records will be kept 100% confidential unless instructed otherwise.

Feel free to use additional pages to completely describe your invention. Once we have reviewed your disclosure, a representative will contact you to explain possible next steps. We will advise you on how to best proceed, but the ultimate choice is yours.

Return the completed form to:

**ALLSTATE CORPORATE SERVICES CORP.**

2215 Hendrickson Street

Suite 1

Brooklyn, NY 11234

Attention: Sal Abecasis email: [SAL@acs123.com](mailto:SAL@acs123.com)

Tel: (800) 906-9220 x 213

Fax: (800) 906-9880

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**Invention Disclosure Form**

**Section I: About the Invention.**

Title of Invention: \_\_\_\_\_

Date first conceived: \_\_\_\_\_

Date first accomplished  
or made working model: \_\_\_\_\_

Can you provide written proof of concept? Yes  No

What is the date of the earliest document showing concept: \_\_\_\_\_

General description of the invention: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How is this different than what's been done before: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are the key elements required: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the optimum mode/best conditions for your invention: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Provide a drawing or sketch: Attach separate page.**

Have you shown the invention to others? Yes  No

If yes, who: \_\_\_\_\_

And when: \_\_\_\_\_

Was there a secrecy agreement in place? Yes  No

Have you licensed the invention to another party? Yes  No

Is there an assignment to another party? Yes  No

Do you or your company have more than 500 employees? Yes  No

Do you intend to file patents outside the United States? Yes  No

**Section II: The prior art.**

Are there any published references related to the invention: Yes  No

If yes, please provide a list:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the invention been described in public before? Yes  No

Are there any other publications we should be aware of? Yes  No

Have you done a literature search? Yes  No

If yes, what references did you search? \_\_\_\_\_

What search terms did you use? \_\_\_\_\_

\_\_\_\_\_

**Section III B Inventor information**

Name of first inventor: \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Phone Day (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name of second inventor: \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Phone

Day (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name of third inventor: \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Phone

Day (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Witnesses: Read and understood by:

1) \_\_\_\_\_  
Signature Print Name Date

2) \_\_\_\_\_  
Signature Print Name Date

3) \_\_\_\_\_  
Signature Print Name Date