

Please note: If it is more convenient we will happily take your order information via email in your own words or with your own prepared documents.

Our Order Forms are only a guide line of the information we will need to prepare the paperwork for filing and completing your order.

Attention: We now have available **Commercial and Personal Insurance** for all your needs - Workers Comp, Disability, Business, Property, Auto, Umbrella, etc...

Our professional customer service department is always available to answer any questions or assist with anything you need and can be reached via email info@acs123.com or phone [800-906-9220](tel:800-906-9220).



ALLSTATE CORPORATE SERVICES

Nationwide Corporate Filing & Research Services

LLC/PLLC/LP/LLP Publication Requirement Order Form

Just fill out this form and fax back to 800-906-9880 and we will handle it all.

Today's Date _____ My Name & email _____

Your Firm / Name _____

Your Phone # _____ Your Fax # _____

Your Address for delivery of Filed Documents: _____

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We can pretty much lookup all of the information ourselves as long as you provide the Entity Name but, we would appreciate it if you would provide as much of the information requested below if possible. Thank you.

1. **LLC / LLP / LP Name** _____

The full Company Name exactly as filed with the NY Department of State.

2. **Date of Formation** _____ **County as listed with NY State** _____

3. **Brief Description of Business Purpose** _____

4. **Duration of Existence if other than Perpetual** _____

The NY LLC / PLLC / LP / LLP Publication Requirement Filing Service Includes all of the following:

- Securing the necessary county clerk assignment for publication
- State filing fees, Publication fees & our service fee
- Drafting & filing the publication notices
- Securing & filing the publication notices & affidavits with the NY Department of State
- Copies of filed Certificate of Publication & NY State filing receipt are then delivered to you via UPS

• Please complete as much as possible:

Credit Card Payment:

Circle one: MASTERCARD VISA DISCOVER AMEX

Card # _____ Exp Date _____ CVV # _____

Name on Card _____ Signature _____

Credit Card Billing Address _____

Payment Amount Authorized \$ _____



ALLSTATE CORPORATE SERVICES

Nationwide Corporate Filing & Research Services

Attention: Legal, Accounting & Financial Professionals

Don't let your LLC, PLLC, LLP or LP be suspended by NYS !

Act Now to avoid serious consequences !

This applies to every LLC, PLLC, LLP & LP - new & old

Beware of the possible consequences if Your Company or your Client's Company is Administratively Suspended by the NY Secretary of State for failure to Publish and File a Certificate of Publication within 120 Days.

** Someone may take your company name & force you to reinstate your company under a different name. This can be a nightmare if you have property, assets or contracts under your old company name. Imagine the hassle of changing everything over.

** The banks may initiate foreclosure proceedings and call in any outstanding loans or credit lines if they find out that your company's authority to do business has been suspended by NYS.

** Any legal proceedings that arise may find that you have been doing business illegally under suspension and thereby cause a default judgment against your company and possibly you personally.

** Your company may not protect your personal assets because you did not have authority to do business in NYS.



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New York State

Legal Notice Advertising of LLC / PLLC / LLP / LP PUBLICATION & FILING REQUIREMENT

This applies to **EVERY** LLC, LLP & LP - formed before **AND** after this new Law has taken effect.

On 06/01/2006, a new Law went into effect authorizing the **SUSPENSION** of **EVERY** LLC, LLP & LP that does not file the Certificate of Publication with the Secretary of State.

Every newly formed Domestic and Foreign LLC, PLLC, LLP and LP is required to publish a legal notice of its formation in two newspapers designated by the County Clerk and must also file a Certificate of Publication with the NY Secretary of State within 120 days of its formation.

All existing companies, as listed above, formed prior to June 01, 2006 are also required to publish said notice and file the Certificate of Publication by June 01, 2007.

Every company that doesn't comply with this law will have its authority suspended by the NY Secretary of State!

Don't expose yourself to malpractice by not informing your clients. Have Allstate Corporate Services publish and file the Certificate of Publication or if you are in doubt as to whether an entity is in compliance, call us & we'll check it for free.

The NYS Statutes that address the publication requirements are as follows:

Domestic LLC -	Section 206 LLCL	Foreign LLC -	Section 802 LLCL
Domestic PLLC -	Section 1203 LLCL	Foreign PLLC -	Section 1306 LLCL
Domestic LP -	Section 121-201 PL	Foreign LP -	Section 121-902 PL
Domestic LLP -	Section 121-1500 PL	Foreign LLP -	Section 121-1502 PL

***** Allstate Corporate Services can keep you in compliance by taking care of the entire NYS Publication Filing in accordance with the NYS Statutes. *****

LLC / PLLC / LP / LLP Publication & Affidavits Filing Includes:

- Securing necessary County Clerk assignment for publication
- The complete NYS filing fees & our service fees
- Drafting & Filing the publicized notifications in accordance with the NYS Statute
- Securing & Filing the publication affidavits with the NYS Secretary of State
- Returning copies of the NYS Affidavit Filing Receipt & Filed paperwork to client

The fee for the Publication Filing in _____ COUNTY is \$ CALL FOR PRICING .

*** Please note that for this service, we require payment of the Publication Fees to be advanced by the client before we start the publication process. Please advise us that your payment has been sent in order for us to begin the process. Thank You. ***